



TOWN OF RIDGEFIELD
Police Department

Town of Ridgefield Police Commission Meeting Minutes
Thursday, November 13, 2025 at 7:00 pm
Meeting Location: Town Hall Annex, 66 Prospect Street
APPROVED

COMMISSIONERS PRESENT: Sharon Dornfeld (Chair), Issy Caporale (Secretary), John Frey, Marcie Coffin

BY PHONE: Ralph Money

ALSO PRESENT: Chief Jeff Kreitz, Major Nick Fowler, Captain Jeff Smith & Amy Platt

These minutes are a general summary of the meeting and are not intended to be a verbatim transcription.

Meeting called to order by Chair Sharon Dornfeld at 7:03 pm.

1. APPROVAL OF MINUTES

Motion made by Ralph Money to approve the October 2025 meeting minutes. Seconded by Marcie Coffin. Motion carried 5-0.

2. PUBLIC COMMENT – None

3. COMMISSION CORRESPONDENCE

A. Voicemail – None

B. Written Correspondence

- Hwy Use Permit Applications were reviewed for 1) BGCR Turkey Trot, 2) Chamber's Holiday Stroll & 3) Chamber's Sip & Stroll. All permits were approved by the Police Commission.
- A resident of Quail Ridge emailed their concerns about speeding, cars parking on Prospect Ridge, and poor visibility/lighting. Chief Kreitz will ask the Sign Officer to review current signage in that area. Ridgefield Men's Softball will be contacted to remind players to park in parking spaces.
- Discussion took place regarding a request from the Town Parking Authority to prohibit oversize vehicle parking on Main Street. Chief Kreitz, and the Police Commission would like to better understand the Parking Authority's recommendation before proceeding. Chair Dornfeld agreed to follow up with the Parking Authority in writing.



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4. OLD BUSINESS

- Major Fowler provided an update on previously discussed concerns from residents, including:
 - 1) Madeline Dr. resident requested the speed limit be lowered from 25 mph to 15 mph. The Department recommends lowering the speed to 20 mph.
Motion made by John Frey to lower the speed limit from 25 mph to 20 mph on Madeline Dr. Seconded by Issy Caporale. Motion carried 5-0.
 - 2) Playground Rd. resident requested more enforcement of the no parking signs during baseball season.

5. NEW BUSINESS

A. Election of 2025/26 Officers

- Chair Dornfeld opened up nominations from the floor.
 - Nominations for Chairperson were as follows: Sharon Dornfeld
 - Nominations for Secretary were as follows: Issy Caporale
- With no further nominations, Chair Dornfeld declared the nominations closed.
- John Frey made a motion to approve the slate for 2025/26 Commission Chair Sharon Dornfeld and Secretary Issy Caporale. Seconded by Marcie Coffin and the motion carried 5-0.
- John Frey made a motion to elect Sharon Dornfeld as Chair and Issy Caporale as Secretary. Seconded by Marcie Coffin. Motion carried 5-0.

B. Detective Division Commander's Annual Report

- Cpt. Jeff Smith presented an annual summary of Detective Division responsibilities, achievements and stats to the Commission.

C. 2025 Officers' Survey

- Chief Kreitz provided a summary of the survey responses to the Commission. The Commission was pleased with the amount of input, the timely response by the Admin Staff to address any concerns, and expressed their gratitude to the Officers for their feedback.



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6. CHIEF'S REPORT

A. Traffic / Sign Report – Submitted by Sgt. Matthew Seibert

- Installed batteries in the Electronic Speed Signs
- Repaired 25 MPH sign on Encampment Place
- Replaced the Stop sign at the entrance to Veterans Park Elementary
- Replaced the 25 MPH sign on Rockwell Rd.
- Replaced Curve sign on Silver Spring Rd
- Replaced 25 MPH Speed Limit sign on Side over Spring Rd
- Replaced the Stop sign at St John's / Silver Hill Rd
- Replaced the Stop sign at Huckleberry Ln / Wilton Road East.
- Replaced (4) 25 MPH Speed Limit signs on Boulder Hill Rd.
- Replaced Stop Sign at Perry Rd / Boulder Hill Road
- Replaced Stop sign at Split level / Wilton Road East
- Replaced Stop sign at Split level / Creamery
- Replaced 25 MPH Speed Limit sign on Olmstead Lane
- Replaced 25 MPH Speed Limit sign on White Birch Road
- Replaced Stop Sign at Pin Pack / Barrack Hill
- Replaced Stop Sign at Remington / Hamilton Road
- Replaced 25 MPH Speed Limit sign on Hamilton Road
- Replaced Curve Ahead sign on Old West Mountain Road
- The State has been contacted about the malfunctioning speed sign recently installed on North Salem Road.

B. Training & Public Relations Report – Submitted by Cpt. Brian Durling

October Trainings Attended:

Sept. 29-Oct. 2	Cpt. Durling & Sgt. Caswell attended the PA State Police's Collision Reconstruction Seminar in Pocono Manor, PA.
Oct. 9	Cpt. Durling, Sgt. Seibert & Ofc. Bloom attended the Annual Officer Wellness Symposium in New Haven.
Oct. 9	New Laws training for all officers took place at Police Headquarters
Oct. 13-17	Det. Vasquez attended a Crime Scene Processing training in Westport.
Oct. 13-24	Ofc. Clark spent 2 weeks training to become a Drug Recognition expert. The next phase of this training will take place in December.
Oct. 27-31	Lt. Van Wattum attended the first week of Advance Traffic Crash Investigation in Southington.



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Oct. 28-29	Cpt. Durling, Lt. Knocke & Ofc. Tamburino attended training on the CT Community & Law Enforcement for Addiction Recovery (CLEAR) initiative in Newtown.
Oct. 27-31	Sgt. Seibert & Det. Dubord attended Methods of Instruction training at the academy in Meriden. Sgt. DiFalco was one of the instructors for this course.
October	Annual Firearms qualification was held throughout the month for all officers.

Community Policing & Public Relations Event:

During the month of October, the Department participated in 23 community policing and public relations events, with a focus on child safety leading up to Halloween. Social media was used to highlight Coffee with a Cop, National Drug Takeback Day, and Fall/Halloween Events around town. A K9 demonstration was held for local cub scouts at Ridgebury Elementary. Other events the department participated in included:

- 1) Officers engaged with residents during **Coffee with a Cop** at Queen Bee Coffee, Main Street
- 2) The PBA hosted a special **Pickleball fundraiser for the Special Olympics of CT**.
- 3) National Drug Takeback event took place at Bissell Pharmacy, in conjunction with DEA & the Ridgefield Prevention Council
- 4) Hosted the annual **Halloween Trunk or Treat** event at Lounsbury House in conjunction with several community partners. We welcomed thousands of trick-or-treaters.

C. Department Statistics

- Chief Kreitz shared the Department's monthly statistics.

D. Miscellaneous

- Last week, Det. Garrett Vasquez was honored as a Traffic Safety Leader at the annual AAA Community Traffic Safety Awards. In addition, the Department was awarded the Traffic Safety Gold Award for its dedication to traffic safety initiatives in the community.
- Chief Kreitz will make a request to DOT that the driveway access traffic light at Copps Hill Plaza, previously set to flash during morning rush hour, be extended until 9:00 am.
- A request to add a crosswalk from Fox Hill Condos to the Ridgefield Recreation Center will be deferred to a State Traffic Engineer.
- Chief Kreitz thanked Commissioner Marcie Coffin for her unwavering support and dedication to the men and women of the Ridgefield Police Department while serving as a Commissioner for the past 10+ years.



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- A Special BOS Meeting is scheduled for 11/14 at 11:00am to discuss steps forward for a new public safety building, and the possibility of forming a community group to assist with efforts.

7. UNION PARTICIPATION – Union President Det. Victoria Ryan and Det. Garrett Vasquez were present, but no Union business was discussed.

With no further business, Ralph Money moved to adjourn the meeting at 8:05pm. John Frey seconded the motion. Motion approved.

REMINDER: Next meeting Thursday, December 11, 2025 at 7:00 pm